

**SUMMARY OF THE SWIMMING TARANAKI INC. BOARD MEETING
HELD 17 December 2019, 6.00PM, CAREFIRST, NEW PLYMOUTH**



PRESENT: Alison Gadsby, Rowan Williams, Sue Darney, Denyse Salisbury, Lisa Goble, Tania Stockman

APOLOGIES: Kayanna Keenan

CONFLICTS OF INTEREST REGISTER: None

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held 12 November 2019 were read and accepted.

MATTERS ARISING: None

STRATEGIC PLAN:

Membership Statistics

Administrator	16
Club Swimmer	38
Coach	6
Competitive Swimmer	127
Friend of Swimming	1
Learn to Swim	122
Life	5
Non-Voting Technical Official	53
Volunteer	9
Volunteer Coach	4
Voting Technical Official	27
	408

Achievements noted to date on strategic plan. Discussed future spending in relation to the strategic plan, Sue and Tania to review and report back to board in January. Tania to collate attendance figures from clubs at camps, interclub meets. Discussed what clubs reported back to ST their requirements from ST. Official trainings are high priority.

POLICIES:

The following policies were adopted and accepted:

- ST005 Information Technology
- ST008 Competing Overseas
- ST025 Sponsors/Funding

ST010 – Meets; Rowan reviewing and to bring suggested changes to January's meeting.

ST011 – Policy to be 'modernised' in the wording and to follow up with George to his recommendations if any.

ST023 – Camps, Kayanna and Lisa to bring their suggestions on this policy (currently a work in progress)

SNZ has a vast amount of information available to clubs online.

HEALTH & SAFETY: No issues reported

FINANCIAL REPORT: Move that the financial report as circulated for December 2019 is taken as a true and correct record and the accounts be approved for payment.

RECORD OFFICER'S REPORT – None

TECHNICAL REPORT: As the board understand, the technical committee have not yet met for the 2019/20 year. Discussed can we can move forward to getting this committee functioning. There has been some confusion over who is 'leading' this committee therefore Rowan will touch base with Callum to gauge his interest. Kath Sextus is also keen to sit in on this committee so is important to include her as we always need new people coming through. SNZ Development clinic – 2-3 May 2020 & FINA School 28-29 March 2020 – email sent directly to all officials from SNZ, Tania to follow up with an email asking for expressions of interest.

TARANAKI EVENTS

12 & Unders 2019 – Administrator report submitted, to include a breakdown of attendees to clubs. More organisation at commencement of meet required, not up to Tania to set up venue etc, too much for Tania to take on. A meet director is required for this meet. Suggest perhaps a later start on the Friday session as could be too rushed for those working to get to pool on time.

Interclub Challenge

- Alison to send Tania list of events/draft programme schedule
- No correspondence from clubs being received by Tania however will keep trying and moving forward
- Proposed dates:
 - 9 February – Inglewood
 - 22 February – Waitara (or if Hawera agree, 15 March)
 - 1 March – Highlands
 - 22 March – Finale at Relays
- Tania to talk with Karl at Screen Print regarding tee shirts
- Tania to advise clubs of dates (once Hawera confirm inter club meet) and request team numbers etc for ordering of shirts
- Club Caps to be worn

TRANSFERS:

Miss L Luscombe from Aquabladz to Highlands Amateur Swim Club
Miss G Luscombe from Aquabladz to Highlands Amateur Swim Club
Miss E Brimelow from Aquabladz to Highlands Amateur Swim Club
Mr J W Bigwood from Aquabladz to Highlands Amateur Swim Club.
Mr M Van Beers from to Highlands Amateur Swim Club
Mr B Plant from Aquabladz to Highlands Amateur Swim Club.
Miss Z G Garner from to Highlands Amateur Swim Club.

GENERAL BUSINESS/Correspondence

- SNZ Health & Safety Q&A – Tania to attend online discussion 31/01/20.
- Stratford meet date change request to 8th February – an error was made and this is now not required.
- Hawera meet date change request to 2nd February, feedback from members received discussed, note that a flyer has been sent out prior to confirmation of date change, board would like the original date to remain due to a clash with Junior Surf Championships, with the declining attendance numbers to inter club meets the board feel this date will not assist Hawera in getting maximum attendance, Hawera have not responded to email sent therefore Tania to make another attempt.
- NZ Swimming Trust – Payment is included in SNZ fees therefore is now not required on our Winters policy (note for future review of Winters policy)
- Life member badges, to ensure our life members are presented with this badge and Tania to source further badges from The Engraver
- Erin Metcalfe – thank you card received for international swimmer support payment
- Stratford new pool development – update from Andrea Mathews
- Parent progress/pathway needs to be developed (October club meeting), this will be relooked at early next year, Tania to check SNZ documentation
- Christmas hours/Tania's holiday break from 31 December – 12 January.
- Nina Goble – TRI Series thank you email received.